



ST BEES SCHOOL

A MEMBER OF THE FULL CIRCLE EDUCATION GROUP

SITE TECHNICIAN

WHERE
WEST MEETS
EAST





ST BEES SCHOOL

WHERE WEST MEETS EAST

HISTORY OF ST BEES SCHOOL UK

St Bees School rich history, spanning over 400 years as an independent boarding and day school. We are equally proud of its students' academic success and personal development. The school has always maintained an excellent academic record as well as nurturing many talented musicians and sports men and women. Being situated in such a wonderful location on the western edge of the Lake District National Park, St Bees School has offered students the very best environment for a full and varied extra-curricular programme.

As part of the Full Circle Education Group, the newly-renovated St Bees UK has been reborn with a mission to create a unique twin campus concept, where there is a free-flow of students in both directions between the UK and China, enabling their students to derive the best of both worlds through a 'Fusion' curriculum.

ST BEES SCHOOL, UK

SBUK caters for students of all nationalities, but it is realistic to assume that 70% of students will be British. In September 2020 in the third year after relaunch, SBUK welcomed over 50 students in Years 7 – 13.

The basis for the curriculum is our 'Fusion' programme - *....where West meets East...* - the English National Curriculum, enriched with elements from China, specifically the Fusion Maths programme (in partnership with Durham University's School of Education) and Mandarin as the first foreign language. Elements of the IB with its inquiry learning, and other notable examples of best practice, are all integrated to create the St Bees Educational Approach.

ST BEES SCHOOLS, CHINA

Two sister schools are currently open in China with one further school under construction. The St Bees Approach delivers a free-flow concept through a shared curriculum, enabling students from the three, soon to be four, schools to move freely between the schools.

OUR STUDENTS

We are selective on character and attitude rather than academic elitism. Students enter the school with a track record of hard work and commitment. We will expect them to make the best possible progress and to achieve the best possible grades. By starting with a small community, we can nurture the developing ethos of the school and cultivate our reputation for exceptional outcomes and young people of fine character.

EDUCATIONAL PHILOSOPHY

St Bees School...

- is modern and internationalised – built on over 400 years of tradition and heritage
- provides a unique fusion of West and East
- promotes academic success in balance with character development
- prepares students for a global tomorrow
- enhances progress through individual mentoring



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OUTCOMES

#IAm ...

- academically successful
- both caring and confident
- equipped with a global mind-set
- prepared for an international future
- prepared for the demands of further education

... a St Bees student.

THE EDUCATIONAL MODEL FOR ST BEES SCHOOL

Full Circle's Fusion Curriculum integrates the best parts of the English and Chinese curricula. The outcomes are defined in the graphic below, and summarised as follows:

- fluent Chinese speakers – with the rise of China as the next world super power, this will provide our students with huge future advantages;
- understanding Asian culture and attitudes;
- development of a global mind-set through the Global Awareness Programme;
- higher-order mathematics and physics competencies;
- International Department with intensive EAL focus for foreign students;
- overtly inquiry-based, concept-driven learning;
- character development integrated actively and purposefully into all components of the curriculum and valued/assessed with an enhanced emphasis on the importance of communication, confidence, creativity and originality, critical thinking, independence, leadership, personal organisation, public speaking, research skills, and teamwork;
- information intelligence – using information technology to know where to find information, how to use information and how to organise information effectively;
- entrepreneurial spirit through an emphasis on business and enterprise activities; a mix of knowledge and skills for success in examinations;
- the balance of academic attainment and character development. Through the parallel curriculum, St Bees integrates character development opportunities into every facet of educational life, promoting the importance of EQ.



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THE ROLE

St Bees School has a complicated estate, including listed buildings, playing fields, golf course and grounds, as well as linked assets with the charitable trust and trading company, which occupies the same site.

The role of Site Technician, reporting directly to the Facilities Manager, requires the post holder to be both hands-on in managing day to day requirements, reacting to events as necessary and contributing to a longer-term maintenance and improvement plan. This role is for 40 hours per week, Monday to Friday.

Primary responsibilities

Security and supervision of the site

- Responsible for initial building checks at the start of the school day.
- Attend fire and burglar alarm activations out of hours, if required by the Facilities Manager.
- Supervision of the premises when in operation.
- Capacity of the designated fire officer when senior staff absent from site.
- Responsible staff member on site in the absence of the Facilities Manager.

Maintenance [reactive]

- Reporting defects to Facilities Manager.
- Replacing (to a safe height) electric lamps and tubes both internally and externally.
- Making arrangements for emergency maintenance outside of normal office hours.
- Cleaning of external areas.
- Clearing of drains and gullies.
- Minor maintenance of site boundary.

Maintenance [proactive]

- Electrical appliance testing.
- Painting and decorating to maintain the décor to a high standard.
- Obtain quotations for rolling programmes of maintenance and refurbishment.
- Checking [to a safe height] gutters and downspouts.
- Regular utility readings.
- Order and arrange purchase of cleaning materials.
- External inspection of buildings from ground level, looking for early warning of problems.
- Building maintenance tasks, hanging notice boards and other small works tasks.

Monitoring and building checks

- Monitoring standards of internal cleanliness of buildings by reference to cleaning specification and reporting unacceptable cleaning standards to Facilities Manager.
- Asset building condition checks.
- Carry out statutory building checks including fire alarm testing.

Health and Safety

- Treatment of roads, pathways, and steps with salt, grit, and sand during periods of ice and snow.
- Checking over emergency exit doors - ease of opening.
- Ensuring that the site is managed in a safe and professional manner.
- Challenging staff and students where appropriate to ensure good practise.



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WHERE WEST MEETS EAST

PERSON SPECIFICATION

Qualifications/Training Competencies

- Willingness to undertake induction training.
- Full driving licence.

Relevance Experience

- Experience working in a relevant discipline i.e. senior caretaking / site management in a school or similar environment.
- Handyman or DIY skills.

Knowledge

- Willingness to develop knowledge of ICT and other specialist equipment/ resource is.
- Ability to self-evaluate learning needs and actively seek learning opportunities.
- Working knowledge of relevant policies/ codes of practise and legislation.
- Ability to relate well to children and adults.
- Awareness of health and hygiene procedures.
- Knowledge of COSHH regulations.
- Knowledge of health and safety procedures and precautions.
- Knowledge of moving and handling procedures.
- Willingness to participate in development and training opportunities.

Desirables:

- BIFM Level 2 qualification.
- D1 entitlement or PCV license.
- First aid at work 2-day first aid course.
- Security or building experience.

REMUNERATION

- £10 - £11 hourly rate.
- Annual holiday of 28 days
- Pension contribution

Start date: 24 May 2021, or as soon as possible thereafter



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APPLICATION

All applications should be made on the School's application form. CV's should not be included. No supporting letter is required or expected since the application form specifies all required content. Please ensure that your current salary level is included in the application form. This information will be treated confidentially.

Completed application forms should be emailed or posted to: FAO Office Manager:

Helen.McCormick@stbeesschool.co.uk

St Bees School,
Wood Lane, St Bees,
Cumbria
CA27 0DS

St Bees School is committed to Equal Opportunities and to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be subject to satisfactory employment checks, references and an enhanced Disclosure and Barring Service check.

